



Position Description

Lifeguard

DEPARTMENT: Aquatics
FLSA CLASS: Non-union, Non-exempt
REPORTS TO: Headguard
SUPERVISES: None

SUMMARY:

The Lifeguard monitors and educates facility patrons, lesson participants, and fitness participants on facility and water safety while maintaining a safe, enjoyable atmosphere for all visitors alike.

To perform this job successfully, an individual must be able to perform each duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and abilities required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position. The essential functions listed below are intended to serve as illustrations of the various types of work that may be performed. The omission of specific duties does not exclude them if the work is similar, related, or a logical assignment to the position.

ESSENTIAL FUNCTIONS OF THE JOB INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

Overall Position Responsibilities

- Possess general knowledge pertaining to hours and operations of site and emergency procedures.
- Recognize and respond effectively in emergency situations.
- Immediately report accidents and injuries to management.
- Respond to patron inquiries/concerns and, if needed, refer to management.
- Understand, explain, and enforce rules, regulations, and policies to ensure patrol health and safety.
- Monitor designated areas to recognize signs of danger and report unsafe conditions/equipment to management.
- Perform cleaning duties, including but not limited to site buildings, grounds, and pool areas.
- Attend and participate in staff training.
- Ensure adherence to safety standards and facility policies.
- Perform other duties as required or assigned.

Lesson Instruction Responsibilities

- Provide positive, corrective feedback to lesson participants pertaining to behaviors and swimming skills exhibited during lessons.
- Understand, explain, and demonstrate swimming stroke movements.
- Constructively utilize time to provide lesson instruction, skills practice, and activities focusing on water safety, skills, and adjustment.

- Present instruction in a positive, encouraging, age-appropriate manner.
- Maintain constant supervision of participants to ensure their safety.

Fitness Instruction Responsibilities

- Lead participants while providing warm-up, exercise, stretch, and cool down periods via demonstration and explanation.
- Present instruction in a positive, encouraging manner.

EQUIPMENT USED:

This position uses a variety of equipment typical of a traditional office and aquatic setting. Such equipment may include but is not limited to: computer, printer, telephone, radio, lifesaving and water rescue equipment, pool vacuum, leaf blower, and hand/lawn tools.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Thorough knowledge and application of lifeguarding skills, rescue techniques, and first aid.
- Possession of a cheerful and friendly disposition.
- Proficiency in interacting with people of various ages from diverse backgrounds.
- Understanding of and ability to display positive customer service.
- Ability to cooperate and work well with other staff members.
- Ability to handle physical requirements of outdoor work.
- Ability to work under pressure.
- Ability to think quickly and skillfully, primarily in emergency situations.

MINIMUM QUALIFICATIONS:

- High school diploma (or currently in the process of obtaining it).
- Must be at least 15 years of age.
- Current American Red Cross Lifeguard Training (First Aid/CPR/AED) certification.
- Ability to lift and move 50 pounds.

CONDITIONS OF EMPLOYMENT:

- Must comply with organizational and departmental policies.

WORK SCHEDULE:

This is a seasonal position. The facility is operational seven (7) days a week from approximately early June through mid/late August; day, evening, and weekend work is required. Hours are based on weather conditions, business demands, and staff scheduling needs.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

This position requires the employee to work alone, with others, around others, and have contact with the public. This position will work primarily outdoors with exposure to varying weather conditions, hot temperatures, and high exposure to the sun.

Activities that will occur continuously include sitting, standing, walking, lifting, carrying, reaching, hearing, displaying hand/eye/foot coordination, and carrying out repetitive motions.

Activities that will occur frequently include talking.

Activities that will occur occasionally climbing, crouching, kneeling, and stooping.

This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

ACKNOWLEDGEMENT:

I have read this job description and fully understand the requirements set forth herein. I understand that this is to be used as a guide and that I will be responsible for performing other duties as assigned. I further understand that this job description does not constitute an employment contract with the City of Fairmont.

Employee Signature

Printed Name

Date